



MasterTouch Contracting, LLC

Application for Employment

(Please type or print answers)

In compliance with equal employment opportunity laws, qualified applicants are considered for employment without regard to race, color, religion, sex, national origin, age, disability, marital or veteran status, or any other legally protected status.

Date of Application _____

Position Sought _____

GENERAL

Name _____ Social Security No. _____
Last First Middle

Home Phone () _____

Address _____ Work Phone () _____
Street City State Zip

Are you known to Schools/References/Employers by another name? ___ Yes ___ No

If yes, by what name? _____

Are you lawfully authorized to work in the United States on a full-time basis for any employer?

_____ Yes _____ No

Are there certain times or days you cannot work? _____ Yes _____ No

If yes, specify the times or days _____

Have you ever pled guilty or nolo contendere to or been convicted of a crime (other than a minor traffic violation)?

_____ Yes _____ No

If yes, describe in full, including date(s) _____
(Conviction or guilty plea or plea of nolo contendere is not necessarily a bar to employment.)

EDUCATION

	School Name & Address	Years Completed (Circle)	Diploma or Degree	Describe Course Of Study
High School		9th, 10th, 11th, 12th		
Trade, Business, Correspondence, Vocational		1, 2, 3, 4		
College/University		1, 2, 3, 4		
Graduate/Professional		1, 2, 3, 4		

PREVIOUS EMPLOYMENT

(List most recent employment first. A detailed resume may be attached in addition to completing the following spaces.)

1. FROM		TO		
Month	Year	Month	Year	
				Employer _____ Your last rate of pay _____ Phone () _____ Supervisor's name _____ Address _____
Reason for leaving _____				
Give your job title and full description of your duties and work performed _____ _____ _____				

2. FROM		TO		
Month	Year	Month	Year	
				Employer _____ Your last rate of pay _____ Phone () _____ Supervisor's name _____ Address _____
Reason for leaving _____				
Give your job title and full description of your duties and work performed _____ _____ _____				

3. FROM		TO		
Month	Year	Month	Year	
				Employer _____ Your last rate of pay _____ Phone () _____ Supervisor's name _____ Address _____
Reason for leaving _____				
Give your job title and full description of your duties and work performed _____ _____ _____				

4. FROM		TO	
Month	Year	Month	Year
Employer _____ Your last rate of pay _____			
Phone () _____ Supervisor's name _____			
Address _____			

Reason for leaving _____

Give your job title and full description of your duties and work performed _____

MILITARY HISTORY

Are you a veteran of the United States military? _____ Yes _____ No

If yes, what branch? _____ Highest rank achieved: _____

OTHER SKILLS, TRAINING, ACTIVITIES

Describe any other job-related information you think would be helpful to us in considering you for employment, such as special or military training, skills, extracurricular school activities, special studies, patents, inventions, publications, accomplishments, and additional work experience (you may exclude all information indicative of age, sex, race, religion, color, national origin or disability):

REFERENCES

Give the names, addresses and phone numbers of three references not related to you. (Work-related references are preferred.)

1. _____
2. _____
3. _____

APPLICANT'S CERTIFICATE AND RELEASE

(Read Carefully Before Signing)

All information provided by me in support of my application for employment is true and correct to the best of my knowledge. I understand that misrepresentations or omissions will constitute sufficient grounds for rejection or for subsequent dismissal if I am hired. I am genuinely seeking employment with the Company and have no other purpose in applying for a job.

I hereby authorize any current or former employer, school, person, firm, corporation, consumer or credit reporting agency, or government agency to answer any and all questions and to release or provide any information within their knowledge or records, and I agree to hold any or all of them blameless and free of any liability for releasing any truthful information that is within their knowledge or records, and I also agree to hold the Company blameless and free of any liability for using any information received from such parties in making an employment decision regarding me.

The Company is hereby authorized to release any other firm or person with whom I may seek employment, any and all information concerning my employment or application, including any information received from a third party as a result of an inquiry such as described in the foregoing paragraph, and I agree to hold the Company blameless and free of any liability for releasing any such information.

In the event of employment, I understand that I will be required to abide by all rules and regulations of the Company (including the signing of any required agreements dealing with inventions, confidential information or any other terms or conditions of employment) which are now in effect or may be established in the future.

I further understand that in the event of employment, I will need to comply with the security procedures of the Company which may require obtaining a government security clearance. I also may be required to complete a government Personal Security Questionnaire, be fingerprinted, and undergo other related processes.

In compliance with the Immigration law, I understand that if I am offered a job by the company, my employment will be conditioned upon my timely production and completion of documents required to verify my eligibility for employment in the United States.

A photocopy of this signed Applicant's Certificate and Release shall have the same force and effect as an original.

I also understand that the issuance of this application does not indicate that there are any positions open and does not in any way obligate the Company.

I understand that any employment offer (or continued employment if employed) will be contingent upon my complying with all requirements outlined in this "Applicant's Certificate and Release" and any other employment - related requirements of the Company.

I understand that if this application is for a staff position, it will be valid only for a period of 90 days after the date I sign it. If I wish to be considered for staff employment after that period, I will have to renew my application in person and in writing.

THIS EMPLOYMENT APPLICATION IS NOT A CONTRACT OF EMPLOYMENT. SHOULD I BE OFFERED EMPLOYMENT OR BECOME EMPLOYED BY THE COMPANY, I UNDERSTAND THAT BOTH THE COMPANY AND I MAY END THE EMPLOYMENT RELATIONSHIP AT ANY TIME WITH OR WITHOUT CAUSE, WITH OR WITHOUT NOTICE AND WITHOUT LIABILITY TO ME FOR WAGES, SALARY, OR OTHER COMPENSATION EXCEPT SUCH AS I MAY HAVE EARNED THROUGH THE DATE OF SUCH TERMINATION. THIS PROVISION CANNOT BE CHANGED EXCEPT IN A WRITTEN EMPLOYMENT AGREEMENT SIGNED BY ME AND AN AUTHORIZED COMPANY REPRESENTATIVE.

I certify that I have carefully read the above and submit this application with full knowledge of these requirements.

_____ Date

_____ Signature of Applicant

Interviewed by: _____

Remarks _____